

# **CITY OF REDMOND ARTS COMMISSION**

## **MINUTES**

**November 13, 2003**

**Old Redmond Schoolhouse Community Center**

*“Voice the views of the community to Mayor and City Council in reference to all cultural endeavors.”*

**COMMISSIONERS PRESENT:** Chairperson Rebecca LaBrunerie, Kay Tarapolsi, Jill Schmidt, Una McAlinden, Heidi Houghton, Phil Teller, Latha Sambamurti, Kate Cochran

**ABSENT AND EXCUSED:** Youth advocates Joscelyn Doleac and Nicole Rollofson

**STAFF PRESENT:** Melna Skillingstead, Arts Administrator; Sandra Bettencourt, Recreation Program Manager; Pam Maybee, Recording Secretary

**AUDIENCE PRESENT:** Doe Stahr

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## **AGENDA**

**Note: Bold/italic text denotes Staff and Commissioner follow-up resulting from this meeting.**

### **I. CALL TO ORDER**

Chairperson Rebecca LaBrunerie called to order the regular meeting of the Redmond Arts Commission (RAC) at 7:00 p.m. at the Old Redmond Schoolhouse Community Center (ORSCC).

### **II. APPROVAL OF MINUTES**

**Motion for approval of the RAC *RETREAT* minutes of September 18, 2003 as**

**submitted by:** Commissioner Schmidt

**Second by:** Commissioner Tarapolsi

**Motion carried:** 8-0 unanimous

The Redmond Arts Commission (RAC) minutes of October 9, 2003 were approved with the following amendments:

- Page 3, V.A.1., bullet #3: Change to read, “Voice the views of the community to Mayor and City Council in reference to all cultural endeavors.”

- Page 5, VI.A.7, first paragraph: Delete “...Kay Tarapolsi...” and add “...Arriba Stature...”

**Motion for approval of the RAC minutes of October 9, 2003 as amended by:**

Commissioner Schmidt

**Second by:** Commissioner Tarapolsi

**Motion carried:** 8-0 unanimous

### **III. ADDITIONS TO AGENDA**

General RAC Business:

- RAC Logo – Schmidt

Visual Arts:

- Dudley Carter Sculpture – Schmidt
- Fire Station 11 Bench –Schmidt
- Judy Phipps’ Sculpture – Schmidt

Arts Education:

- Organizational Support and Arts Education Grant Recommendations – Tarapolsi
- Bellevue Philharmonic Contribution – McAlinden

Performing / Literary Arts:

- Budget – Sambamurti

***Add to future RAC agenda:***

- ***Board/Commissions Joint Meeting Debrief – Houghton***

### **IV. ITEMS FROM THE AUDIENCE**

Doe Stahr reported she is working with Frieda Kirk, native storyteller, on a dinner theatre/art event using her ceramic plates, Kirk’s storytelling talents, and the guests as part of the performance. The plates are pieces Stahr has designed. She suggested the “performing dinnerware” could be used as a fundraiser. She asked RAC to consider promoting the event, as the ticket sales could be tailored to help fund other RAC endeavors. Bookings would need to be taken in January 2004.

Schmidt agreed RAC could do it as a possible fund raising project. Stahr noted the Senior Center would work well as a venue, since it has a suitable kitchen area and holds 200 people. The event is a large art installation (one per table).

***LaBrunerie suggested that consideration to promote Doe Stahr’s event be a discussion item at a future RAC meeting.***

Following Stahr’s presentation, Schmidt recommended having Stahr make her ceramic plates (or another idea) for the Redmond Arts Award project. Schmidt reported that she

and Skillingstead met with a woman from a Philadelphia performing arts center who was inspired by the RAC web site. She wanted to get information on what RAC is doing. She noted the City's arts awards were another way for the City to build a unique and interesting art collection.

## **V. GENERAL RAC BUSINESS**

### **A. Chair/Vice Chair**

LaBrunerie presented the RAC goals for Commissioner approval. She recommended removing the following that had been listed as a goal: "Voice the views of the community to Mayor and City Council in reference to all cultural endeavors." She clarified it is more of a description of what RAC does, rather than a goal. Commissioners concurred. McAlinden suggested placing it either on the web site or in the RAC Annual Report. *Skillingstead will investigate those possibilities. Schmidt will investigate possibly listing it on the title page in the RAC minutes.* Commissioners made these amendments to the goals:

#1: Add "...for the people..."

#2: move "arts education" to end of the sentence so it reads: "Nurture and support artists, arts organizations, and arts education."

**Motion for approval of the four RAC goals as amended by:** Commissioner McAlinden

**Second by:** Commissioner Tarapolsi

**Motion carried:** 8-0 unanimous

Skillingstead will draft a letter of the goals to be sent to Mayor Ives. Following the mayor's review of the goals, Commissioners agreed that they would take them to City Council on January 20, 2004 and present as an Items from the Audience action item. They would also promote the Winter Performance Series and, at that time, have tickets available to Council members for purchase. *Skillingstead will have tickets available at the 1/20/04 Council meeting.*

### **B. Core Values**

Deferred to December meeting.

### **C. RAC Vacancy**

Skillingstead reported that she, LaBrunerie, and Bettencourt would interview three RAC applicants on 11/20/03.

Schmidt requested that the interview questions be re-worked. *Skillingstead will send the RAC interview questions to LaBrunerie.*

#### **D. RAC Video Status**

Teller reported that he and Linda Teller presented a “shot list” and script to Schmidt and LaBrunerie of the City’s artwork inventory. Teller showed Commissioners a film of four shots done, including a beginning narrative. LaBrunerie asked if Commissioners could have cameo appearances in the film. ***Teller will e-mail Commissioners when a cameo is needed.*** He stated the gist of the story is “life imitating art.” Schmidt suggested aiming for the January televised RAC meeting to show the finished product. ***Teller affirmed he would have the film ready to show at that time.*** A title has yet to be selected. Commissioners approved of Teller’s narrative and the film.

#### **E. Continuing Business – Task List**

Tarapolsi gave a spreadsheet containing the last two months of tasks, and asked Commissioners to mark if and when their task was completed.

#### **F. RAC Logo Update**

Schmidt asked Commissioners to consider whether or not RAC would like to have its own logo. She reported that Stan Gill, of SecondStory Repertory, has offered to design a logo for the Commission. Schmidt stated that she preferred the logo be designed in-house. She and others in the City could be used to do the design.

Schmidt presented four sample logos, illustrating what the logo could look like. ***LaBrunerie asked Commissioners to consider the RAC logo concept for future action.***

### **VI. Arts Education/Grants**

#### **A. Project(s) Status**

##### **1. Organizational Support Grant Recommendations**

Tarapolsi announced the three applicants and their asking amounts for the second round of the Organizational Support Grant: Eastside Association of Fine Arts (\$1,000), Eastside Symphony (\$1,500), and SecondStory Repertory (\$1,500). The Grant Committee has recommended awarding the requested amounts to all three, since there is \$4,000 to give. This would leave a balance of zero in the grant fund. She noted that although SecondStory Repertory’s budget exceeds the preferred \$25,000 total budget, she still favored giving them the \$1,500.

**Motion for approval of Organizational Support Grant funding for Eastside Association of Fine Arts (\$1,000), Eastside Symphony (\$1,500), and SecondStory Repertory (\$1,500) as recommended by:** Commissioner Schmidt  
**Second by:** Commissioner Houghton  
**Motion carried:** 9-0 unanimous

## 2. Arts Education Grant Recommendations

Tarapolsi reported there was \$4,859 available in the Arts Education Grant fund. Both applicants—Horace Mann Elementary PTSA (\$1,500), and Redmond High Drama Department (\$1,500)—exceeded the 40% of other funding source requirement. Tarapolsi thanked youth advocate Nicole Rollofson for encouraging her Redmond High School teacher to apply.

Giving \$3,000 would leave \$1,859 to offer in the next round in April 2004.

**Motion for approval of Arts Education Grant funding for Horace Mann Elementary PTSA (\$1,500) and Redmond High Drama Department (\$1,500)**

**as recommended by:** Commissioner Schmidt

**Second by:** Commissioner Teller

**Motion carried:** 8-0 unanimous

Tarapolsi thanked Houghton for helping contact the schools. It was noted that in the future the information would need to go out earlier in the process to give the applicants enough time to organize their applications before the deadline.

## 3. Bellevue Philharmonic Proposal

McAlinden explained that the Bellevue Philharmonic program is not eligible for the RAC grants, yet they are serving all the Redmond Elementary Schools with the “Adventures in Sound” program. They also have a curriculum whereby the schools’ music teachers can help teach the program.

McAlinden suggested to Bellevue Philharmonic that they do a training, so they teamed with music coordinators from the two school districts (LWSD and Bellevue). They are also doing music workshops where small ensembles come to the school; these are all free to the schools. McAlinden asked RAC to support the Bellevue Philharmonic with funding from the Arts Education fund.

**Motion for approval of \$500 from the Arts Education budget to the Bellevue Philharmonic in support of the *Adventures in Sound* program, specifically in the Redmond elementary schools by:** Commissioner McAlinden

**Second by:** Commissioner Tarapolsi

**Motion carried:** 8-0 unanimous

***McAlinden will send Bellevue Philharmonic a letter to inform them of the donation.***

In reference to the RAC agenda, Tarapolsi suggested taking out the word “needs” after “Funding” so as to incorporate all funding issues such as this type in the future.

#### **4. Arts Education Committee Report**

McAlinden gave the following Arts Education Committee's October meeting report:

- Commissioner Cochran has joined the Arts Education Committee.
- No final decision has been made about doing a docent training; the curriculum book was not designed for docents, rather, it is a teachers' document.
- The committee may visit Julie Goldsmith after the New Year to see how the curriculum project is progressing in the schools.
- The Committee is asking whether or not the book should be a PDF file to make it more accessible. Redmond is only mentioned in the front of the book, and page numbers are missing. This would need to be corrected before the book could go out.
- OSPI's art program supervisor, Ann Renee Joseph, has a vision that the curriculum book is in every classroom in the state. Joseph has asked McAlinden to promote the vision at national conferences.
- If docent training is done, it would not be until January, and would not be on the curriculum book.
- Schmidt was hired by Ben Rush Elementary to teach art lessons to first and second grade classes. She will teach the line lesson that was demonstrated at Arts Time.
- Schmidt and McAlinden will attend the Models Committee of the Arts Implemental Task Force (AITF) on February 24, 2004, and Schmidt will do a demonstration also that was done at Arts Time. The Models Committee looks at models that could be implemented throughout the state.

#### **B. Funding Needs**

None

#### **C. Marketing**

None

#### **D. New Business**

None

#### **E. Youth Advocate Report**

Doleac and Rollofson were not present at this meeting.

#### **F. Staff Reports**

None

## **VII. Performing/Literary Arts**

### **A. Project(s) Status**

#### **1. *Write Out Loud!* Funding Recommendation**

Commissioners received a handout with notes from the *Write Out Loud! 2004* planning meeting held 11/5/03. LaBrunerie reported two new members joined the committee: Allison Ohlinger, and a new writer, Michael Welch. LaBrunerie noted the 2004 event dates would not conflict with spring break. Committee members have decided to promote the event outside of Redmond as well.

Sambamurti recommended approaching SPLAB ([www.splab.org](http://www.splab.org)) for publicity for RASP's events. SPLAB is an organization similar to RASP. Sambamurti gave SPLAB's contact information to LaBrunerie.

LaBrunerie reported \$2,500 is available in the Literary Arts budget to help fund the program.

**Motion for approval of \$2,500 from the Literary Arts budget to support *Write Out Loud! 2004* by:** Commissioner Schmidt

**Second by:** Commissioner Tarapolsi

**Motion carried:** 8-0 unanimous

### **B. Funding Needs**

None

### **C. Marketing**

#### **1. Winter Performance Series Advertising**

Sambamurti reported that the Winter Performance Series tickets have been designed and ordered. She passed around the budget expense and income report for the series, noting there is only \$2,500 available for marketing.

LaBrunerie urged support for six *Redmond Reporter* advertisements needed to effectively market the series. She asked Commissioners to consider where extra funding might be available. McAlinden suggested publishing in *Redmond Reporter* before each show. Tarapolsi suggested having them put it in their calendar. Houghton proposed using small ads in the weeks not having a show. Bettencourt asked if a package deal could be negotiated. LaBrunerie answered that because RAC is non-profit, *Redmond Reporter* is not as willing to negotiate; however, by suggesting summer event advertising potential, it could be leveraged. ***LaBrunerie will investigate the negotiating with Redmond Reporter using summer events.*** LaBrunerie emphasized they need to have exact placement of the ad in the paper each time.

Skillingstead noted the flyers (posters) have the greatest circulation in the greater Seattle area. LaBrunerie emphasized that tickets are not marketing, rather an expense. She recommended discussing the effectiveness of having tickets after the series, and evaluate whether or not it was worth the expense.

Sambamurti cautioned that RAC couldn't depend on ticket sales; they are not enough to make up the shortfall. Since \$2,847 would need to be raised, Sambamurti proposed soliciting sponsors. Houghton noted it was too late for the brochures that were printed, however, their logos could go into the program and newspapers. Houghton suggested marketing the idea to businesses by combining their logo with the poster and/or program and stating that their logo could go there.

***Sambamurti will draft a letter to prospective Winter Performance Series sponsors. Cochran and Houghton volunteered to help her. Sambamurti will e-mail the draft to Skillingstead.***

Houghton recommended taking a survey (using preprinted answers) as patrons pay for tickets to ask how they found out about the show.

LaBrunerie recommended giving \$250 from the Literary Arts remaining budget, plus the \$125 noted available, plus money from ticket sales to fund more press coverage. ***Commissioners agreed to run five ads in the Redmond Reporter at \$265/each; an extra \$150 will go toward flyer distribution.***

Skillingstead noted the City would send press releases. She also reported that Rose Hill Junior High School has reduced the rental fee.

A sign-up sheet was circulated for volunteering to work the shows.

#### **D. New Business**

None

#### **E. Staff Reports**

None



## **VIII. Visual Arts**

### **A. Project(s) Status**

#### **1. *Not Hollywood***

Teller reported that studios have not responded to inquiries for film lists. Therefore, the project is pending while Teller is working on the Redmond Arts Video Project.

#### **2. Perrigo Community Park Artist Recommendation**

Houghton reported there were 11 artists who responded to the Call for Artists for Perrigo Community Park. Houghton showed slides of artists' samples. She noted it could have been a good mentoring opportunity for an artist who had not done public art before.

Skillingstead and Elizabeth Connor interviewed the top three finalists. They chose Glenn Herlihy, an experienced artist who works in concrete with molds.

**Motion for approval of Glenn Herlihy as the artist for Perrigo Community**

**Park by:** Commissioner Tarapolsi

**Second by:** Commissioner Schmidt

**Motion carried:** 8-0 unanimous

#### **3. Grass Lawn Park Artist Selection Status**

Houghton showed slides of the finalists for the Grass Lawn Park artist selection: Ken Turner, Hai Ying Wu, and Jan Uchytel. Different ideas were discussed for the artwork:

- An entrance piece (possibly wrought iron) instead of a sculpture
- A tennis sculpture (park is known as a tennis center in Redmond)
- Do not choose artwork related to children since park does not have a children's emphasis

Proposals from the artists would be forthcoming by December 3.

**Motion to accept the three finalists and to direct the selection panel to proceed with the final recommendation by:** Commissioner McAlinden

**Second by:** Commissioner Cochran

**Motion carried:** 8-0 unanimous

*Skillingstead will move forward with the interview schedule of the three artists, following receipt of their proposals and budgets. She will bring the final recommendations to the Commission in December.*

Houghton noted one of the two alternates chosen, John Cisco, is a Redmond artist who is becoming well known for his work. She urged the Commission to consider funding one of his pieces in the future and to locate it, for example, on a trail—not necessarily for Grass Lawn, but elsewhere—or at the new City Hall.

#### 4. Art Outside the Box

Schmidt contacted artists regarding a pilot project idea of doing five to six utility boxes. Three artists would paint several of the boxes in different media (with or without classes):

- Stephen Edwards: reproduce the RAC box; also would work on another box with Washington Performing Arts students
- Steve Lilievre: work with seventh and ninth grade art classes from Redmond Junior High School to paint one box each
- Cory Browning: spray paint a box (urban art)

The cost for the 5-6 boxes would be approximately \$7-8,000 for all materials. Money is available in the budget. Next month, Schmidt will have the actual price information. She noted the pilot would be a way to get good information and choices from three different artists, it provides an opportunity to test the materials, and it is marketing. She recommended doing the pilot since it provides time before opening it up to the public. However, a process and policies would still be needed.

Per Schmidt's request, Houghton shared concerns as to why the pilot should not be done:

- 1) Visual Arts Committee has not prioritized their projects yet (e.g., Cisco [or others'] art could not be bought this year because the pilot would take most of the Visual Arts Committee budget).
- 2) The three artists identified are leaning toward education/students; no businesses are involved. Need to involve businesses from the beginning in order to proceed more easily in the future.
  - Include three businesses to sit on the selection panel, and find three businesses that would put up the money.

Commissioners and staff had these comments:

- Make adjustments to the concept and take it to the Chamber of Commerce.
- Get one box going so others can visualize it.
- Stephen Edwards wants to begin immediately; therefore, could just authorize him.
- Possibly use the application process model from the Neighborhood Grant Program since it is already in place. The City gives money to neighborhoods wanting to put art, e.g., benches, entryways, etc., in their community.
- Utilities or other City departments may be able to co-sponsor. ***Bettencourt will investigate collaborating with the utilities and other City departments for Art Outside the Box.***

LaBrunerie summarized the benefits of doing a pilot:

- Gives money to others to expand the idea
- Gives energy
- Still will have money left (not an ongoing decrease) in the committee's budget
- Pilot will give enough information to confirm the project's future

Commissioners concurred that the Visual Arts Committee should move forward with the pilot project. ***The Committee will move forward with the Art Outside the Box pilot project.***

***Houghton volunteered to work on the logistics/guidelines for Art Outside the Box.*** Tarapolsi asked that the neighborhood idea also be looked into. McAlinden also requested their parameters be considered.

Houghton suggested recruiting Mayor Ives to help find businesses to support the pilot. ***Schmidt will take the pilot project proposal to the mayor for business support ideas.***

## **5. Doe Stahr's ELS Trail Proposal**

Schmidt met with commissioners from Issaquah and Sammamish Art Commissions, who are in support of the idea of art along the East Lake Sammamish trail, which Doe Stahr proposed at last month's RAC meeting. All three Commissions would like to work together, should the trail be finished. Schmidt has written a draft letter—a letter of intent—to apply for the grant. The letter, due in December, does not commit RAC, rather, allows time to proceed.

Schmidt would like to speak to the Redmond Trails Commission and Park Board to get them involved. She also has sent an informational letter to Danny Hopkins, Parks and Recreation Director. Schmidt noted the Cities of Sammamish and Issaquah do not have much staff support. The grant application is due in March 2004.

## **6. Fire Station 11 Plaza Artwork**

Schmidt reported the plaza and bench projects for the Fire Station are moving forward. She and Skillingstead viewed the statue of the firefighter at the bronze works, and reported the piece looks really good. The finish is now being applied. A template was created of the knee and foot (kneeling) for the pedestal.

Skillingstead reported she is working with Redmond Park Operations Division; they will start construction within the next several weeks. The dedication has been postponed until spring 2004. The entire project will be built—bench, artwork, plaza—and in place for the dedication, with the exception of the bench which will be completed later.

Next Wednesday, Skillingstead and Schmidt are going to the foundry in Tacoma to do a final inspection of the artwork. Commissioners were invited to join them.

#### **7. Dudley Carter Artwork**

Schmidt showed pictures of ‘Dove Lady,’ the Dudley Carter artwork that a citizen desires to sell to the City. The piece has always been indoors, but would need appraising. Schmidt noted RAC cannot afford it, but perhaps it could be something to consider for the new City Hall. Commissioners agreed the artwork would need to be appraised at the owner’s expense before it could be sold.

*Skillingstead will relay the information to the owner.*

#### **8. October Visual Arts Committee Meeting Report**

The meeting was attended by LaBrunerie, Skillingstead, Houghton, Teller, Schmidt, and Pam Rembold. The following was discussed:

##### **a. Discussion**

- **Update of Trails project**
  - Draft of letter (of intent to apply for grant) available for next RAC meeting
  - Inform Trails/Parks boards of project (Danny already notified)
- **Update of 83rd Corridor Project**

##### **b. Decisions**

- **Art Outside the Box**
  - The Committee will recommend funding the Art Outside the Box pilot project after entire RAC discussion. Discussion will include brainstorming project guidelines.

The complete list of visual arts projects will be prioritized at the next meeting November 17, 7:00 p.m. at ORSCC. No meeting will be held in December.

#### **B. Funding Needs**

None

#### **C. Marketing**

None

#### **D. New Business**

None

## **E. Staff Reports**

### **1. Honorariums for Grass Lawn Art Project Artists**

Skillingstead reported that the Visual Arts Committee needs to pay a \$500 honorarium to each of the three artist finalists for them to do the models for the Grass Lawn project. *Commissioners agreed to use the percent for arts funds remaining from the MOC art project (and not reduce the Grass Lawn art money) to pay for the Grass Lawn artists' honorariums.*

## **IX. ADJOURNMENT**

**Motion to adjourn by:** Commissioner Schmidt

**Second by:** Commissioner Teller

**Motion carried:** 8-0 unanimous

The meeting adjourned at 9:25 p.m.

Minutes prepared by Recording Secretary, Pam Maybee

**REDMOND ARTS COMMISSION MEETING:  
December 11, 2003 — Cancelled**

**NEXT REDMOND ARTS COMMISSION MEETING:  
January 8, 2004  
Public Safety Building - City Council Chambers  
7:00 p.m.**

# Redmond Arts Commission

Meeting: November 13, 2003

## Audience Present

*Please note: Information provided at this public meeting becomes part of the City's permanent record.*

NAME	ADDRESS	PHONE
Doe Stahr	9511 168 <sup>th</sup> Ave NE	(on file)